

North Cumberland Fire District Board of Trustees

Minutes of January 18, 2012 Meeting

Present: Philip Koutsogiane, Chair Others: Ghislaine Therien, Clerk

Michael Spaziani, Vice Chair Robert Murray, Treasurer

John Patrick McCoy Martin Klara, Tax Collector

Harry MacDonald Chief Brian Jackvony

Paul Lindquist Excused:

Brian Campbell

Matthew Gannon

Duane Guenard

OPENING

Chairman called to order the regular meeting of the North Cumberland Fire District (NCFD) at 7:01 p.m.

CLERK'S REPORT- December 16, 2011 Meeting

Motion made by Mr. Campbell and seconded by Mr. Gannon to accept the December, 2011 Minutes as presented. Motion carried by all present.

APPOINTMENT OF CALL FIREFIGHTER

Call Firefighter Jason Komberg was sworn in by Chairman Koutsogiane.

CORRESPONDENCE

None

TAX COLLECTOR'S REPORT — December 2011

- **Taxes collected \$137,574.39/ytd total \$1,740,495.66**
- **Fees collected \$1,300.61**
- **Checks returned \$0**
- **Monies retained by Attorney Baker this month \$0**
- **\$13,790 balance due on those accounts with agreements to pay past due taxes**

Chairman Koutsogiane informed the Board he spoke with Attorney Baker regarding documentation showing total monies collected from the tax sale and those accounts who made payment arrangements but have not sent any monies. Tax Collector will bring to February meeting printout of taxpayers in arrears or not adhering to their agreement. Does the District need a second tax sale for those not adhering to their repayment agreement? Anyone not making payment since November 2011 is in breach of their agreement.

Motion made by Mr. MacDonald that any taxpayer in violation of the terms of their payment agreement is subject to having their property advertised for a secondary tax sale. Motion seconded by Mr. Spaziani. Motion carried by all present.

Motion made by Mr. Lindquist and seconded by Mr. Spaziani to

accept the Tax Collector's report as presented. Motion carried by all present.

TREASURER'S REPORT — December 2011

Mr. Murray submitted his report and highlighted the following:

NCFD Payroll and Overtime

- December payroll was \$74,481.87; Overtime was \$36,203.80. YTD payroll is \$390,425.90/OT \$129,870.04.**
- Percent of total expenses through December 14.32%**
- No salary paid to Chief for September/October/November/December**

Month of December 2011 P/L

Income/Revenue:

- \$1,737,583.72 YTD taxes collected**
- Interest income \$2,057.52 YTD**
- Various Fees \$11,959.25 YTD**

Expenses:

- Total expenses for month \$173,005.21**
- BC/BS \$18,911.10**
- Total expenses YTD \$907,071.12**
- Town hydrant fees - LY deferred payment 6-7 months and paid it in April 2011. Chairman suggested deferring payment again this year.**
- YTD on schedule**
- 50.91% of budget remaining**

December 2011 YTD Profit and Loss

- Total Savings/Cash \$1,330,803.45**
- Total Assets \$3,196,716.58**

- Taxes Receivable \$420,631.13 (reflects all taxes owed as of 12/11)
- RI State Pension \$6,460.53
- Lease Obligation \$314,417.21
- Total Liability & Equity \$3,196,716.58
- Net Income \$844,529.37 (reflects aggregate income through December)

Motion made by Mr. McCoy and seconded by Mr. Lindquist to accept the Treasurer's report as presented. Motion carried by all present.

CHIEF'S REPORT/MONTHLY EXPENDITURES

Deputy Chief presented the Chief's monthly report for December 2011 and highlighted the following:

Emergency Calls:

- The North Cumberland Fire Department responded to 129 incidents in the month of December. This represents 31 fewer than the same month in 2010.

Personnel/Equipment:

- Conducted mutual aid/Lighting of The Green/chimney fire training/new high point anchor system training/annual fit test completed by all members/annual shift bids posted/Mayday policy reissued and reviewed by all members/Social Media Policy issued and reviewed by all members/ice rescue equipment prepared for use.

Buildings/Grounds:

• Replaced light fixture in tax collector's office.

Equipment:

- **Engine 5 – Pump test conducted/preventative maintenance at Ralco Equipment/wiring repaired for GPS, radio and pome/remains out of service for paint work at Minuteman/light tower will be repaired by Minuteman (VFIS claim filed)**
- **Holmatro extrication tool malfunctioned during training/repairs being sought and claim filed with VFIS**

Motion made by Mr. Campbell and seconded by Mr. Gannon to accept the Chief's report as presented. Motion carried by all present.

COMMITTEE REPORTS

Financial Management, Budget, Taxes:

- **Mr. McCoy met with the Chief to start budget preparation process.**

Apparatus/Buildings/Grounds

- **Nothing to report**

Personnel/Labor Relations

- **Nothing to report**

Negotiations

- **Nothing to report**

Labor Management

- **Nothing to report**

Consolidation

- **Will report under Old Business**

OLD BUSINESS

Update of Sharing Services with Valley Falls Fire District

- **Waiting for Valley Falls contract to be finalized and signed**

- **New agreement will commence on February 1, 2012**

Fire Districts Consolidation Update

 Meeting was held at Hayden Library on December 17, 2011. Fire Chiefs were suppose to submit their budgets in October 2011 but none submitted as of December. Manpower plan needs to be in place before budget can be prepared.

 Preliminary report is ready. Reflects more firefighters need to be hired.

 Next meeting scheduled for January 24, 2012 at 7:00pm at Hayden Library.

Request by Union to participate in costs of new/replacement lounge chairs

Chairman Koutsogiane sent an email to Firefighter Bernardo requesting copy of invoice for new lounge chairs. As of this meeting, Chairman has not received copy of the invoice for the purchase.

Mr. Lindquist stated if the District comes in under budget at the end of the year the Board could take the request under consideration. Chairman Koutsogiane and Mr. McCoy concur with Mr. Lindquist.

NEW BUSINESS

 Nothing to report.

PUBLIC COMMENT

None

Motion made by Mr. Campbell and seconded by Mr. Lindquist to adjourn the meeting. Motion carried by all present. Meeting adjourned at 8:39 p.m.

Respectfully submitted,

Ghislaine D. Therien, Clerk